



Name \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Does your product require hanging wall space? Circle Y/N**

**Indicate preferred date for check-in: Circle November 20 or November 21**

Market dates are 11/24 - 12/14 Thurs - Sat 10am - 5pm, Sun 12pm - 5pm

Our Mistletoe Market gives you the unique opportunity to display your merchandise for a total of 10 shopping days for a very low fee. Our volunteers handle the sale of your merchandise. Your reserved space with tablecloth provided is only \$40 per table. Terms and requirements are detailed below:

- Commission rate is 25% to the Hartwell Arts Center and 75% to the vendor.
- Vendors will be notified via email of acceptance once registration fees are received.
- Vendors will be notified as to which day (of 2) they should set up their display and what their vendor # is via the same email.
- Please plan to volunteer to work one four (4) hour shift during the market. 10am-2pm or 2pm-6pm.
- All inventory checked in at the beginning of the market must remain until the ending market date.
- Vendors must provide a detailed completed inventory sheet on check-in day. Every item must be listed on the sheet and securely tagged with your assigned vendor #, item #, and price.

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Table(s) # \_\_\_\_\_ Paid \$ \_\_\_\_\_ Vendor # \_\_\_\_\_

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I agree to abide by the dates, requirements, and times listed above. I agree to arrive with a completed inventory list of every item with vendor #, item #, and price. I agree to hold the Hart Regional Arts Council harmless for any loss of or damage to inventory.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

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Contact:

- **Lauren Peacock**
- 762-769-3563
- mistletoemarket2024@gmail.com or hello@artcenterofhartwell.org
- PO Box 413 Hartwell, GA 30643

If mailing registration form and payment, send to above street address. Deadline for registration is November 1, 2024. Make checks out to Hartwell Art Center. Feel free to call, text, or email with questions.